

Authors' Information for CLaSIC 2008 Conference Proceedings

All presenters are requested to submit the manuscripts of their papers by **17 October 2008** for inclusion in the conference proceedings which will be published in the form of a CD-ROM (with ISBN). Manuscripts are requested in Microsoft Word Document or RTF format and should be sent as e-mail attachments to clasic2008@nus.edu.sg. Only the soft copies are required. As the production will require several weeks, manuscripts that reach us after this date can no longer be included in the proceedings. One copy of the proceedings will be distributed to each registered participant. Please format your manuscript according to the instructions in our style sheet. Your cooperation is much appreciated as this will help reduce production time and minimize possible formatting errors. Please also check your manuscript carefully for spelling and grammatical errors. Authors are responsible for the linguistic and factual correctness of their own manuscripts. Due to the tight production schedule, the CLaSIC 2008 Organizing Committee will be unable to do extensive editing. If you have any enquiries with regard to the above or the style sheet, please send us a mail at clasic2008@nus.edu.sg.

Style Sheet for CLaSIC 2008 Proceedings

<i>Document Format:</i>	Microsoft Word or RTF For Microsoft Office 2007 users, please save the file in 2003 format.
<i>File name:</i>	Please use main author's full name (family name and given name) for the file name.
<i>Paper Size:</i>	A4
<i>Margins:</i>	Left and right 2.5 cm Top and bottom 3 cm
<i>Length:</i>	No limitation. (It is advisable that the file size for the manuscript should not exceed 1MB.)
<i>Font and Font Sizes:</i>	Times New Roman for all text Main body 12 pt. Captions for tables and figures 11 pt. References 12 pt.
<i>Line Spacing:</i>	Single (unless otherwise indicated)

Please refer to the example sheets in the following for more information on the formatting of the manuscript pages.

A4 size page
Top/Bottom Margin: 3 cm
Left/Right Margin: 2.5 cm

**TITLE OF PAPER IN TIMES NEW
ROMAN, 16 PT., UPPER CASE, BOLD
AND CENTRED**

2 blank lines between
title and authors' names

Author (and Co-authors) in Times New Roman, 13 pt.

1 blank line between
authors' names and
affiliations

Affiliation of Author, address, e-mail address
in Times New Roman, 11 pt.
Affiliation of Co-author, address, e-mail address
in Times New Roman, 11 pt.

3 blank lines between
affiliations and abstract

Abstract (Times New Roman, 12 pt., bold)

Abstract should be in a single paragraph and between 150 and 200 words; Times New Roman, 11 pt., full justified

2 blank lines between
abstract and first
heading

**1 First Level Heading in Times New Roman, 12 pt., bold
and in upper and lower cases; hanging indent of app.
0.5 cm.**

Text should be full justified. Leave one line between the heading and first line of text, and between two paragraphs.

Use a decimal system
for all headings and
sub-headings, e.g. 1,
1.1, 1.1.1, 1.1.2 etc.
Avoid using more than
3 levels of headings,
wherever possible.

***1.1 Second and All Subsequent Level Headings in Times
New Roman, 12 pt., bold, italic and in upper and lower
cases; appropriate hanging indents where necessary***

Text (formatting as above). Citations in text should follow APA Style (APA Manual, 5th Ed.). They appear in parentheses with commas separating individual information in the citation, e.g. (Howard, 2003) or "Howard (2003) ...". When quoting directly from a source, include page numbers, e.g. (Jahn, 1998, p. 35).

Tables

Please use Times New Roman for the contents of your table as far as possible. There is flexibility with regard to font size, font style and paragraph justification, depending on your needs. The table should be centred on the page. Table captions are in Times New Roman, 11 pt. and centred. Captions appear below the tables with one blank line between them and the tables. Please refer to the example below.

Table 1: Table Caption

Figures

All graphs, diagrams and photos should be labelled as figures and numbered in running order. Figures should be centred on the page. Figure captions are in Times New Roman, 11 pt. and centred. Captions appear below the figures with app. one blank line between them and the figures.

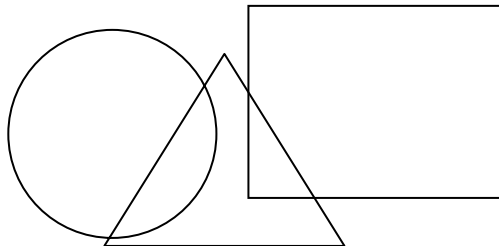


Fig. 1: Figure Caption

Footnotes

Use footnotes sparingly. The standard MS Word footnote format (Times New Roman, 10 pt., bottom of page) should be used.

References

References are to follow APA Style (APA Publication Manual, 5th Edition). The references are arranged in alphabetical order. See examples below.

Articles in a Periodical:

Montrul, S., & Slabakova, R. (2003). Competence Similarities between Native and Near-native Speakers. *Studies in Second Language Acquisition*, 25, 35-398.

Books/Monographs:

Stevick, E.W. (1989). *Success with Foreign Languages*. Hertfordshire: Prentice Hall.

Ward, C., & Renandya, W. (Eds.) (1999). *Language Teaching: New Insights for the Language Teacher*. Singapore: SEAMEO Regional Language Centre.

Book Chapters:

Prabhu, N.S. (1999). Teaching is at Most Hoping for the Best. In C. Ward & W. Renandya (Eds.), *Language Teaching: New Insights for the Language Teacher* (pp. 48-57). Singapore: SEAMEO Regional Language Centre.

Articles in an Online Periodical:

Wolfe, E.W., & Manalo, J.R. (2004). Composition Medium Comparability in a Direct Writing Assessment of Non-native English Speakers. *Language Learning and Technology*, 8, 53-65. Retrieved January 1, 2004, from <http://llt.msu.edu/vol8num1/wolfe/default.html>

Online document:

Noblitt, J.S. (1995). *Cognitive Approaches to Listening Comprehension*. Retrieved January 1, 2004 from <http://www.unc.edu/cit/iat-archive/noblitt3.html>

Unpublished Thesis

Hong, L. (1976). *The Intellectual Awakening and Social Reforms of the Chinese in Singapore, 1984-1910*. Unpublished B.A. Honours' Degree thesis, University of Singapore, Singapore.