

## AY2021-2022 Semester 1

### MODULE REGISTRATION SYSTEM SETUP FOR COMMUNICATIONS AND NEW MEDIA MODULES

#### Cohorts 2018-2020

Modules	Student Group	Round				Remarks
		0	1	2	3	
NM1101E	Year 1 FASS Undergraduates*		X	X	X	* (ARS1 + ARS2 Poly students in Year 1)
	All NUS undergraduates except Yale-NUS and B.Tech			X	X	
	All NUS Undergraduates				X	
NM2101, NM2103, NM2104	CNM 1st Majors	X	X	X	X	
	CNM 2 <sup>nd</sup> Majors	X	X	X	X	
	GL Majors	X	X	X	X	
	CNM Minors			X	X	
	All NUS undergraduates				X	
Level 2000 and 3000 Electives	FASS Students	X	X	X	X	
	CNM 2 <sup>nd</sup> Majors	X	X	X	X	
	All NUS undergraduates except Yale-NUS and B.Tech			X	X	
	All NUS Undergraduates				X	
Level 4000 Honours Modules	CNM Honours Students	X	X	X	X	^ARS3
	CNM Year 3 First Majors <sup>^</sup>			X	X	
General Education (GE) Modules	All NUS undergraduates except Yale-NUS and B.Tech			X	X	
	All NUS undergraduates except B.Tech				X	
Level 5000R Modules	CNM Honours Students					Not on ModReg. See Note 12 below.
Honours Thesis, ISM, UROP	Eligible CNM Students					Not on ModReg. See Note 12 below.

### IMPORTANT THINGS TO NOTE

1. Students could access <http://www.nus.edu.sg/ModReg/> for the guides and schedules on module selection, tutorial selection and appeal submission for Module Registration at Education Records System (ModReg@EduReg). The log-in page for EduRec is <https://myedurec.nus.edu.sg/>.
2. All appeals must be submitted via the "Submit Appeals/Inquiries" function in ModReg@EduRec. All appeals made through other channels will be considered invalid and could not be used as support for your appeals. Do not send repeated appeals for the same module if the initial appeal has been declined. The chance of a successful appeal does not increase, and may only decrease, with repeated appeal.
3. If you are unable to enrol into a module because the class is full, you should only appeal after Round 3 under "Unable to Secure Module." Wrong appeals will be rejected. However, if you find yourself unable to register for modules when you are supposed to be able to, then please do submit your appeals in the relevant categories immediately upon noticing the error.

4. A function has been built in to halt appeals for modules which have reached their absolute maximum capacity. If you find yourself not being able to appeal, it is likely the function has been activated, and no further students will be taken in.
5. Do not try to seek admission into a module by appealing to the instructor of the module personally. Make your appeals only through ModReg@EduRec. All appeals will be processed centrally and instructor's permission to read a module is not sufficient to grant students entry into a module.
6. The department is unable to interfere with the module allocation process to admit students. If a module is fully subscribed, students should select modules that still have vacancies. Bear in mind that the likelihood of getting into fully subscribed modules, especially after the module selection rounds have ended, is negligible unless that *specific* module is required for graduation.
7. Due to high demand for places in NM level-4000 modules, students are urged not to read more than the necessary number of NM level-4000 modules required for graduation. Students who ignore the above advice are likely to be given lower priority.
8. **For Year 4 students:**
  - (i) Competition for level-4000 modules will increase significantly in Round 2 when Year 3 students join in the module selection. It is thus unwise to keep waiting for modules that you are unable to secure when you could have selected a less popular module instead. If you are unable to secure a popular module in the earlier round, there is very remote chance that you will be able to do so successfully in the later rounds. It is therefore prudent for Honours students to cast their net wide. Please note that when you make appeals, the department can generally only allocate modules that still have vacancies, and is usually unable to increase the class quota to take in additional students. This means that if you leave it to the appeal process to secure modules, your choice will be severely restricted because you will only be offered modules that still have openings.
  - (ii) Do not hold on to more modules than you need to read to fulfil your graduation requirements. Students who held on to additional modules that they do not wish to read and only release the modules late in the module registration period are depriving their fellow students an opportunity to read the modules. Students who hold on to more than the number of modules required for graduation will be automatically placed on a lower priority when the department processes their appeals.
9. ARS1 and ARS2 students will not be allowed to register for Level 4000 modules on ModReg; you may only request to join if there are still vacancies after the 3 rounds of registration, and if there are no senior students registering.
10. A student who has returned from the Student Exchange Programme (SEP) may not get his or her record (e.g. results while on SEP or modules mapped during SEP) updated in time to select certain modules that require the module(s) taken during SEP as pre-requisites. Students with this problem should write in to the department at [cnm.undergraduate@nus.edu.sg](mailto:cnm.undergraduate@nus.edu.sg) as soon as possible, providing the module mapping approvals and the official or unofficial transcript or result slip, as well as indicating the modules that they would like the pre-requisites to be waived.
11. Honours students may be allowed to use, in lieu of their level-4000 modules, a maximum of 2 level-5000R modules (subject to department's approval and module pre-requisites, if any) to fulfil graduation requirements. However, undergraduates are not allowed to take level-5000 ISMs or level-6000 modules.
12. Pre-allocation for NM3551 (UROP), NM4660, NM4401 and NM5XXXR will be done during/after Round 3 after students have applied for these modules and the applications have been approved. For information on registration for NM4660, NM4401 and NM5XXXR, please refer to the Honours Prospectus which would have been sent to all Honours students.

## Tutorial Allocation

13. Students who are unable to get a tutorial group via the “Select Tutorials/Labs” function could try to get a group via the “Add/Swap Tutorials” function. Those who are still unsuccessful in getting a tutorial class through Add/Swap should appeal for tutorial groups via ModReg@EduRec **after** the “Add/Swap Tutorials” period. Appeals not submitted via ModReg@EduRec will not be entertained.
14. For tutorial appeals submitted via ModReg@EduRec, the department would allocate a tutorial group based on the availability of time slots and a student’s class schedule. The tutorial group allocated may not be the student’s preferred group. Reasons that are related to outside work commitments or minimising the number of days in which one needs to travel to campus are not accepted as valid reason for asking for an alternative time slot.

Students could check the tutorial appeal results via ModReg@EduRec.

15. As most classes are still held online this semester, some lecturers/tutors are relatively more relaxed regarding class size numbers. However, there will also be lecturers/tutors who are quite strict, as they feel that too large a class size (or being unable to squeeze everyone into one Zoom screen) affects the teaching and learning experience. When choosing your modules, do not choose modules for which you can only make it to one tutorial. Yes, you can try and pray that you will get into that tutorial class; but if you don’t, and if the lecturer refuses to expand the class size, you will have to drop that module.
16. Students could check the CNM website (<https://fass.nus.edu.sg/cnm/undergraduate/>) for updates to the graduation requirements and the NM-recognised module lists.