**APPEAL FOR EXTENSION OF HONOURS THESIS FINAL SUBMISSION**

**Deadline: Mon, 1 Apr 2024 by 5pm (Week 11)**

***Note: There will be marks penalties for late Final Submission of HT/IHT that is without approved extension.***

**Penalties for Late Submission of HT/IHT (without approved extension). Submissions which are more than 14 working days late will be rejected.** *\*(Marks refer to the average of the supervisor's and assessor's marks.)*

1 – 5 working days : Deduct 2 marks\* per day

6 – 10 working days : Deduct 4 marks\* per day

>10 working days : Deduct 10 marks\* per day

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| **PART I – TO BE COMPLETED BY HT STUDENT** |
| **Name:** |  | **Matric:** |  |
| **Phone:** |  (Mobile) (Home) | **Email:** |  |
| **Reasons to extend the deadline of HT final submission (softbounds):** |
| Signature of HT Student: |  |  | Date: |  |  |
|  |  |  |  |  |  |

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| PART II – TO BE COMPLETED BY HT SUPERVISOR |
| Outcome: | [ ]  Supported | [ ]  Not Supported |
| **Reasons/Comments, if any:** |
|  |  |  |  |  |  |  |
|  | Name of HT Supervisor |  | Signature of HT Supervisor |  | Date |  |
|  |  |  |  |  |  |  |

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| PART III – TO BE COMPLETED BY HT COORDINATORS |
| Outcome: | [ ]  Approved\* | [ ]  Not Approved |
| **Reasons/Comments, if any (\*please also state the extended duration, if approved):** |
|  |  |  |  |  |  |  |
|  | Name of HT Coordinator |  | Signature of HT Coordinator |  | Date |  |
|  |  |  |  |  |  |  |
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