**APPEAL FOR EXTENSION OF HONOURS THESIS FINAL SUBMISSION**

**Deadline: Mon, 1 Apr 2024 by 5pm (Week 11)**

***Note: There will be marks penalties for late Final Submission of HT/IHT that is without approved extension.***

**Penalties for Late Submission of HT/IHT (without approved extension). Submissions which are more than 14 working days late will be rejected.** *\*(Marks refer to the average of the supervisor's and assessor's marks.)*

1 – 5 working days : Deduct 2 marks\* per day

6 – 10 working days : Deduct 4 marks\* per day

>10 working days : Deduct 10 marks\* per day

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| **PART I – TO BE COMPLETED BY HT STUDENT** | | | | | | | | |
| **Name:** |  | | **Matric:** | | |  | | |
| **Phone:** | (Mobile) (Home) | | **Email:** | | |  | | |
| **Reasons to extend the deadline of HT final submission (softbounds):** | | | | | | | | |
| Signature of HT Student: | |  | |  | Date: | |  |  |
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| PART II – TO BE COMPLETED BY HT SUPERVISOR | | | | | | | | |
| Outcome: | | Supported | | | Not Supported | | | |
| **Reasons/Comments, if any:** | | | | | | | | |
|  |  | |  |  | |  |  |  |
|  | Name of HT Supervisor | |  | Signature of HT Supervisor | |  | Date |  |
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| PART III – TO BE COMPLETED BY HT COORDINATORS | | | | | | | | |
| Outcome: | | Approved\* | | | Not Approved | | | |
| **Reasons/Comments, if any (\*please also state the extended duration, if approved):** | | | | | | | | |
|  |  | |  |  | |  |  |  |
|  | Name of HT Coordinator | |  | Signature of HT Coordinator | |  | Date |  |
|  |  | |  |  | |  |  |  |
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