Please submit the duly completed proposal form to Ms Deanna after detailed discussion with your proposed supervisor. Students who wish to undertake a Year-Long Honours Thesis, please refer to the table below.

**Prerequisite(s):**

**Cohort 2020 and before**

(1) Completed 110 Units including 44 Units in PH, PS, EC, PE or PE-recognized courses

(2) Minimum GPA of 3.50

**Cohort 2021 onwards**

(1) Completed 110 Units including 40 Units in PH, PS, EC, PE or PE-recognized courses

(2) Minimum GPA of 3.50

**Preclusion(s) for PE4401E:**

EC4660, EC4660HM, EC4401, EC4401HM, PH4401, PH4401HM, PS4401, PS4401HM, PH4660, PH4660HM, PS4660, PS4660HM, PE4401P, PE4401PHM, PE4401S, PE4401SHM, PE4660P, PE4660PHM, PE4660S, PE4660SHM, PE4660E, PE4660EHM, PE4402P, PE4408P, PE4402S, PE4408S, PE4402E, PE4408E, PE4401EHM

 **Preclusion(s) for PE4401EHM:**

EC4660, EC4660HM, EC4401, EC4401HM, PH4401, PH4401HM, PS4401, PS4401HM, PH4660, PH4660HM, PS4660, PS4660HM, PE4401P, PE4401PHM, PE4401S, PE4401SHM, PE4660P, PE4660PHM, PE4660S, PE4660SHM, PE4660E, PE4660EHM, PE4402P, PE4408P, PE4402S, PE4408S, PE4402E, PE4408E, PE4401E

**There will be marks penalties for late Final Submission of HTs that is without approved extension. Submissions which are more than 14 working days late will be rejected.** *\*(Marks refer to the average of the supervisor's and assessor's marks.)*

1 – 5 working days: Deduct 2 marks\* per day

6 – 10 working days: Deduct 4 marks\* per day

>10 working days: Deduct 10 marks\* per day

**REGISTRATION & GRADE PENALTY FOR YEAR-LONG HONOURS THESIS**

**(Must Be Completed Within Two Consecutive Semesters)**

**With Effect From Semester 1 AY2019/2020**

**Important Notes:**

**1. For cohort 2020 and before: The Honours Thesis is worth 15 Units in total (i.e. equivalent to 3 honours level-4000 courses). The Honours Thesis of 15 Units assigned in each semester is meant for workload purposes only.**

**2. For cohort 2021 onwards: The Honours Thesis is worth 8 Units in total (i.e. equivalent to 2 honours level-4000 courses). The Honours Thesis of 8 Units assigned in each semester is meant for workload purposes only.**

**3. Students cannot take leave of absence during their year-long Honours Thesis.**

|  |  |  |
| --- | --- | --- |
| **Events** | **Timeline** | **Grade** |
| Pre-Allocate Honours Thesis (HT) [15/8 Units]. | By End of Instructional **Week 3 of 1st Semester**. | Nil |
| Drop Honours Thesis (HT) Without Grade Penalty. | By Last Day of **Reading Week (Week 14) of 1st Semester**. | Honours Thesis (HT) Will Not Be Reflected on Record. |
| Continuation of Honours Thesis (HT) [In Progress]. | By **End of 1st Semester**. | ‘IP’ Grade |
| Drop Honours Thesis (HT) With 'Withdrawn' Grade. | Drop Between **First Day of Week 15 of 1st Semester And Last Day of Week 2 of 2nd Semester**. | ‘W’ Grade Penalty |
| Drop Honours Thesis (HT) With 'Fail' Grade. | Drop **After Week 2 of 2nd Semester (From First Day of Week 3 of 2nd Semester)**. | ‘F’ Grade Penalty |
| Final Submission of Honours Thesis (HT). | By **First Day of Week 12 of 2nd Semester**. | Final Grade |

**HT Final Submission Duration (please 🗹 accordingly): [ ]  Semester-Long (One Semester) [ ]  Year-Long**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Start:** | **[ ]  AY2023/2024 Sem 2 (Jan - Apr 2024)** |  | **End:** | **[ ]  AY2023/2024 Sem 2 (Jan - Apr 2024)** |
|  |  |  |  | **[ ]  AY2024/2025 Sem 1 (Aug - Nov 2025)** |

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| **PART I – TO BE COMPLETED BY APPLICANT** |
| **A.** | **PARTICULARS OF STUDENT** |  |  |
| **Name:** |  | **Matric:** |  |
| **Phone:** |  (Mobile) (Home) | **Email:** |  |
| B. | PROPOSED RESEARCH [ Please use a separate sheet as Appendix I, if necessary. ] |
| Topic/Title: |
| **Objectives and Goals:** |

|  |  |  |
| --- | --- | --- |
| C. | DECLARATION BY STUDENT |  |
| *I hereby declare that I have discussed and obtained the supervisor’s consent, and I will submit to the Department of Economics all requirements by the stipulated deadlines in Annex C. And that the information given in this application is true and correct to the best of my knowledge.* |
| Signature of Applicant: |  |  | Date: |  |  |
|  |  |  |  |  |  |

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| PART II – TO BE COMPLETED BY HT SUPERVISOR |
| Outcome: | [ ]  Supported | [ ]  Not Supported |
| **Reasons/Comments, if any:** |
| *The above student has consulted me and I am agreeable to supervise him/her with the proposed research.* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Name of HT Supervisor |  | Signature of HT Supervisor |  | Date |  |
|  |  |  |  |  |  |  |

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| PART III – TO BE COMPLETED BY HT COORDINATOR |
| Outcome: | [ ]  Approved | [ ]  Not Approved |
| **Reasons/Comments, if any:** |
| *I have no objection to the agreement made therein by both the supervisor and student for the duration of preparation and submission of the Honours Thesis.* |
|  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |
|  | Name of HT Coordinator |  | Signature of HT Coordinator |  | Date |  |
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