



Department of Social Work
Faculty of Arts & Social Sciences



Chinese Women's Association

Social Service Leaders Exchange Programme

16th – 29th June 2019

Programme objectives:

Established by the Ee Peng Liang Memorial Fund under the auspices of the NUS Department of Social Work, the Chinese Women's Association (CWA) graciously supports the Social Service Leaders Exchange Programme to enhance skills and professional development of promising young social work and service leaders in the region to promote philanthropy and social development. The programme is funded by the generosity of Mr Richard YM Eu in memory of his mother, the late Mrs Diana Eu, and also to commemorate the 90th birthday of Mrs Betty Chen, Immediate Past President & Patron of Chinese Women's Association.

About 15 social service leaders from Asia and in particular ASEAN, will be selected to come to Singapore to learn and to share their experiences in their own communities with Singapore social work and service practitioners. This programme will also provide opportunities for professionals in Singapore's social service field to learn about current issues faced by their counterparts in different countries in the region.

Programme outline:

The two-week programme will be held in Singapore, under the auspices of the Department of Social Work, National University of Singapore from the 16th to 29th of June 2019.

Participants would be involved in the following activities:

- 1) Exposure to local social work agencies in Singapore to gain some understanding of social work case management in Singapore.
- 2) Placement in an agency related to applicant's area of specialization – i) Family Violence (Adult and Interpersonal violence), ii) Children and Youth Work, iii) Health and Mental Health Social Work
- 3) Workshops and Trainings in relevant areas of interest, which may include case management, advocacy, leadership in social services, etc.

- 4) Participants would be expected to conduct a workshop to a local audience as part of a knowledge sharing experience. The workshop is to be related to the area of work that participants are involved or interested in.
- 5) At the end of the learning experience, participants would also be required to deliver presentations with their local Singaporean counterparts on practical ideas to move social services forward in their relevant social contexts, both locally and internationally.

For enquiry:

swkbox15@nus.edu.sg

Application criteria:

- 1) Applicants must be a social service practitioner (ideally with recognised/accredited social work education) in their home countries.
- 2) Applicants to hold middle management positions with at least 3 years of work experience in the sector (25 – 45 years old).
- 3) Applicants are able to converse, read, and write effectively in English. Shortlisted candidates will be expected to complete a Skype interview in English.
- 4) Applicants are able to conduct a 30-minutes mini-seminar to present their organisation services/programmes, a specific topic related to their field of expertise or work experiences in their respective country's context.

Application Process:

Applicants must submit the following items:

- 1) Completed application form
- 2) A cover letter of application addressed to the Social Service Leaders Exchange Programme Committee. The letter should contain a brief explanation of the applicant's background, current area of work, and reasons for applying to this programme.
- 3) Updated CV, academic degree certificates, relevant professional training certification
- 4) Two letters of recommendations from employers or other persons with significant knowledge of the applicant in a professional capacity.

Selection Process:

- 1) Closing Date of Application: 17th Feb 2019
- 2) Selection will give priority to individuals who are in the best position to apply the skills and opportunities from the programme to these relevant fields - i) Family Issues and Violence, ii) Children and Youth, iii) Health and Mental Health

CHINESE WOMEN'S ASSOCIATION
Social Service Leaders Exchange Programme

Application Form



1) Personal Information			
Last name		First name	
Email			
Address			
Telephone number	()		
Date of birth	Month	Day	Year
2) Emergency Contact			
Name of contact person		Relationship to applicant	
Telephone number	()	Address	
3) Professional Information			
Title		Overall Years of Experience in sector	
Name of Organization / Years			
Highest level of Education / Professional Qualifications		Name of Institution & Year	
Other trainings or professional development programmes attended / Location & Year (including upcoming / planned till end 2020)			

Have you had prior experience in attending international/overseas conferences/workshops/attachments/education? **Yes/No***

*If Yes, Please state your experiences:

Tick ONE area of specialization that you would be interested in:

1. Family Violence (Adult and Interpersonal violence) : _____
2. Children and Youth Work : _____
3. Health and Mental Health Social Work : _____

Describe your **current** job scope or professional responsibilities (80 Words)

Describe the specific areas of your professional development or work responsibilities that you hope to develop through your participation in this programme (200 words)

Describe significant contributions that you have made in your employment or in your local social service sector. (200 words)

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As part of your participation in this programme, we would also hope to be able to learn from your experiences in your local context. Examples would include working with poverty, supporting social enterprise, innovative interventions in case management, social work practice in developing countries, etc.

Please State some of the topics or areas of interests that you are able to share/present at a mini-workshop and how would you conduct session. (200 Words)

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4) Submission checklist (please tick to indicate documents are enclosed)	
	Cover letter of application
	CV and relevant certificates
	Two letters of recommendation

STATEMENT OF ACCURACY

I hereby affirm that all the above stated information provided by me is true and correct to the best of my knowledge. I also consent that my picture may be taken and used for any purpose deemed necessary to promote the Fund.

Signature: _____ Date: _____