

APPLICATION FOR MODULE EXEMPTION OR CREDIT/GRADE TRANSFER

Please note the following:

- (1) Please **do not** use this form if you are requesting module exemption or credit/grade transfer for the same NUS graduate module(s) as those completed during previous candidatures. Use instead, Form FASS-G47/10. For other types of module exemption or credit/grade transfer, you may use this form.
- (2) Students applying for exemption from more than one module must use a separate form for each module.
- (3) This application should be submitted within the first semester of study, preferably at the point of admission.
- (4) The module taken must have substantially the same learning objectives, content, and level of sophistication as the corresponding NUS module.
- (5) The module taken must also be at level 5000 and above, relevant to the degree programme that you are currently pursuing and must have been completed less than five years before admission to the new programme.
- (6) Generally, students may gain exemption only for level-5000 modules. Level-6000 modules may also be considered on a case-by-case basis. However, exemptions are not allowed for the Graduate Research Seminar module.
- (7) Please note the guidelines below in regard to module exemption or credit/grade transfer for coursework and research students:

Type of Module	Coursework Programmes	Research Programmes
For non-NUS modules that have not been credited towards another degree at NUS/elsewhere	Can be considered for exemption of up to 50% of the total coursework requirement	No limit to the exemption of modules
For non-NUS modules that have been credited towards another degree at NUS/elsewhere	No credit transfer or exemption is allowed	Can be considered for exemption of up to 50% of the total coursework requirement
For NUS modules that have not been credited towards a degree at NUS/elsewhere	No limit to the transfer of credit & grade for these modules	No limit to the transfer of credit & grade for these modules
For NUS modules that have been credited towards another degree at NUS/elsewhere	No credit transfer or exemption is allowed	Can be considered for credit & grade transfer up to 50% of total coursework requirement. Request beyond 50% may be considered on a case-by-case basis

PART A – STUDENT’S PARTICULARS

Student’s Name	:		
Department	:		
Registration Number	:	Date of Admission	:
Degree being pursued	:	<input type="checkbox"/> Graduate Diploma	<input type="checkbox"/> Masters Research
		<input type="checkbox"/> Masters Coursework	<input type="checkbox"/> PhD
Source of finance	:	<input type="checkbox"/> Scholarship / Tuition Fee Waiver	<input type="checkbox"/> Self-financing

PART B – NUS MODULE FOR WHICH EXEMPTION IS SOUGHT

Module Code	:
Module Title	:
Module Description	:

PART C – MODULE(S) ALREADY COMPLETED BY STUDENT & DEEMED TO BE EQUIVALENT TO THAT IN PART B

Module(s) Code	:
Module(s) Title	:
Module(s) Description	:
Institution(s) From Which Module Was Taken	:
Date(s) of Completion of Module	:
Grade(s) Obtained	:

Signature of Student

Date

PART D – TO BE COMPLETED IF MODULE(S) IN PART C IS/ARE NON-NUS MODULE(S)

Please comment on the following items and furnish information on how the module(s) in Part C can be deemed equivalent to that in Part B.

<p>(I) Learning objectives :</p>
<p>(II) Content :</p>
<p>(III) Level of sophistication :</p>

Name & Signature of Module Coordinator

Date

PART E – HOME DEPARTMENT’S RECOMMENDATION

Has the module been credited towards another degree at NUS or elsewhere?	:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Was the module completed a graduate module?	:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Was the module completed less than five years before admission?	:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
How is the module in part B relevant to the graduate programme that the student is currently pursuing?			
The student’s application is:			
<input type="checkbox"/> Supported		<input type="checkbox"/> Not supported	
Comments (if any): _____			

Name & Signature of HoD/Graduate Coordinator _____
Date

PART F – FACULTY’S DECISION

<input type="checkbox"/> Approved	<input type="checkbox"/> Not approved
Comments (if any): _____	

Name & Signature of Vice-Dean/Asst Dean (Graduate Studies) _____
Date