

OPENING FOR A GEOCHEMICAL/ENVIRONMENTAL LABORATORY EXECUTIVE

The Department of Geography at the National University of Singapore is seeking a highly qualified laboratory executive to contribute to the safe daily operations and research based in the GEOLAB, supporting and reporting to the laboratory manager. The executive will be responsible for assisting with research and educational activities in the laboratory and the maintenance of laboratory and field equipment.

The executive will also be involved in the administration of the laboratory and associated research activities. This may include the purchasing of new equipment for the GEOLAB and the Department, the maintenance and implementation of the lab health and safety management system, providing Faculty assistance with budgets and research grant management, and other administrative tasks required for the safe and efficient running of the laboratory as directed by the laboratory manager.

The executive will join a team of physical geography faculty, staff and students in the Tropical Environmental Change (TEC) group. The broad focus of the TEC group is the investigation of the temporal and spatial interactions of climate, water and geomorphic processes within tropical environments in the Asia-Pacific Region.

The appointment is for 3 years in the first instance, with opportunities for renewal. Applicants must hold a relevant graduate degree, or undergraduate degree with relevant work experience at the time of appointment. The candidate should have experience in operating some or all of the following equipment: a PerkinElmer ICP-OES (element concentrations), Malvern Master Sizer (particle size analysis), Dionex Ion Chromatography System (cation and anion analysis), and a VARIO TOC cube (carbon analysis). Administrative experience is also desirable.

Please send a letter of interest, a brief curriculum vitae, and contact details of three references to Ms Wong Lai Wa at geowlw@nus.edu.sg. Alternatively, applications may be submitted in person or by mail to:

Chair of TEC
Lab Executive Search Committee
Department of Geography
Faculty of Arts and Social Sciences
National University of Singapore
1 Arts Link
Singapore 117570
Attn: Ms Wong Lai Wa

Only shortlisted candidates will be notified and plans will be made for an interview. The position will remain open until a suitable candidate is found.

For additional information, please consult the Geography department web site at <http://www.fas.nus.edu.sg/geog/> or the Faculty web site at <http://www.fas.nus.edu.sg/home/>.